



## **HEART OF EFFECTIVE LEADERSHIP-EUROPE COORDINATOR**

### **CONTEXT**

Heart of Effective Leadership (HEL) is one of a number of Initiatives of Change (IofC) training programmes. HEL started in 2005, organized by IofC India's Centre for Training in Ethical Leadership (CENTREL) and is a transformative experience for senior managers and CEO's. The HEL programme aims to reconcile differing values and develop a shared perspective for a just and fair society where each person is valued and treated with dignity, and not just as a tool for the fulfillment of the company's mission. The training examines the personal transformation needed to enable working together for a common good, while preserving the environment and life on the planet. ***HEL hopes to inspire managers to each find their inner potential to be a better leader.***

Over 3,000 people from Siemens and Tata Groups, Kirloskar, Forbes Marshall, senior members of the Ugandan and Kenyan parliament and other prestigious institutions and corporations have since been through the training course. In September 2014, IofC International in partnership with the Caux Foundation launched the first HEL-Europe programme in Switzerland and we are now considering running the course in some other European countries.

As the HEL-Europe Coordinator, you will lead and develop this training programme in Europe. You will report to the Training Coordinator of IofC International. You will work closely with trainers and facilitators across the IofC network.

### **PRIMARY TASKS AND RESPONSIBILITIES**

- To take overall responsibility for, and delegate as appropriate, the delivery of HEL-Europe training programme.
- To develop plans and budgets for the expansion of the HEL programme in Europe.
- To work with the IofC European stakeholders, including existing IofC training programmes, and others interested in training to develop and expand HEL-Europe.
- To liaise with and develop professional relationships with existing and potential clients and partners.
- To explore the role of HEL training as an income generating model.

### **KEY QUALITIES, COMPETENCIES AND EXPERIENCE**

- You must be passionate about IofC's mission, committed to its values and possess a working style that reflects these.
- Tack record and work experience as a project/programme manager.
- Experience in implementing training programs and strategies.
- Strong organizational skills and attention to detail required.
- Ability to interpret guidelines and analyze available information for the purpose of coordinating efforts, planning, and implementing training initiatives.
- Critical thinker with demonstrated problem-solving skills and the ability to make independent decisions.
- Have a professional attitude and appearance.
- Bachelor's degree in a related field.

## **LOCATION**

Based in Europe.

## **APPLICATION**

Are you interested? Send to [volunteer@iofc.org](mailto:volunteer@iofc.org):

- A short letter of motivation
- Your Curriculum Vitae (Word or PDF format).
- Two references (incl. names/contact details): one work-related and one personal.

**Closing date for applications: 15 May, 2015.**

**Interviews will be held: end of May, 2015**